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Register Number:

DATE:10-03-2022

**ST. JOSEPH’S COLLEGE (AUTONOMOUS), BANGALORE-27**

**BVOC Visual Media & Filmmaking - III SEMESTER**

**END SEMESTER EXAMINATION: OCTOBER 2021**

**(Examination conducted in March 2022)**

**VOF 3319/ VOF 3320: Presentation Skills**

Time-2 ½ hrs Max Marks-70

**This paper contains ONE printed page and TWO parts**

1. **Answer any FOUR in about 200 words each: (4 X 10 = 40)**
2. What is empathy? Discuss its role at the workplace.
3. Write a note on euphemisms, regionalisms and colloquialisms with examples.
4. Elucidate the role of listening and the various forms of listening.
5. What is networking? What are the benefits of networking?
6. What are the basic preparations and presentations skills involved in a job interview?
7. **Answer any TWO in about 300 to 400 words each: (2 x 15 = 30)**
8. What is etiquette? Discuss the use of etiquette at various platforms –
9. At the workplace
10. While using the phone to speak or text
11. At the dining table
12. What is corporate discrimination? Elucidate this term with examples.
13. Develop a clear career objective and write a cover letter to your employer stating your interest in working for their organization with the role of your choice.

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